



## **OPEN MEETING**

### **GRF COMMITTEE OF THE LAGUNA WOODS VILLAGE DISASTER PREPAREDNESS TASK FORCE**

**Tuesday, January 30, 2024 - 9:30 a.m.  
24351 El Toro Road - Board Room / Virtual Meeting**

Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meeting using one of two options:

- a. Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subjectline of the email. Name and manor number must be included.

- b. Join the Zoom meeting at: <https://us06web.zoom.us/j/88115301572>

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### **NOTICE OF MEETING AND AGENDA**

*This Meeting May Be Recorded*

- |   |                  |
|---|------------------|
| 1. Call to Order                                    | Eric R. Nuñez    |
| 2. Acknowledgement of Media                         | Eric R. Nuñez    |
| 3. Approval of the Agenda                           | Eric R. Nuñez    |
| 4. Approval of Meeting Report for November 28, 2023 | Eric R. Nuñez    |
| 5. Co-Chair's Remarks                               | Juanita Skillman |
| 6. Member Comments (Items Not on the Agenda)        | Eric R. Nuñez    |

#### **REPORTS:**

- |                                       |                  |
|---------------------------------------|------------------|
| 7. Recruitment / Retention / Training | Juanita Skillman |
| 8. GRF Board                          | Juanita Skillman |
| 9. United Board                       | Board Member     |
| 10. Third Board                       | Board Member     |
| 11. Towers Board                      | Board Member     |
| 12. Pet Evacuation Sub Committee      | Sandy Benson     |

#### **ITEMS FOR DISCUSSION AND CONSIDERATION:**

- |  |               |
|--|---------------|
| 13. Revising Emergency Operation Plan                                    | Eric R. Nuñez |
| 14. Antenna Status   | Dan Lurie     |
| 15. March 15, 2024 Shelter in Place at CH3 by: Coordinator Grace Stencil | Eric R. Nuñez |

#### **ITEMS FOR FUTURE AGENDAS:**

16. To Be Determined

#### **CONCLUDING BUSINESS:**

17. Committee Member Comments
18. Date of Next Meeting- March 26, 2024
19. Adjournment

Eric R. Nuñez, Chair  
Carmen Aguilar, Staff Officer  
Telephone: 949-268-2038



**REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER  
PREPAREDNESS TASK FORCE**

**Tuesday, November 28, 2023 at 9:30 AM**

**HYBRID MEETING**

**MEMBERS PRESENT:** Eric R. Nuñez (Chair), Juanita Skillman, Maggie Blackwell, S.K. Park, Moon Yun

**MEMBERS PRESENT ONLINE:**

Gan Mukhapadhyay (GRF) Sue Stephens (Mutual 50)

**MEMBERS ABSENT:** Anthony Liberatore

**OTHERS PRESENT:** Grace Stencel, Annie McCarry, Doug Gibson

**STAFF PRESENT:** Carmen Aguilar, Alycia Magnuson, Dan Lurie, Tom Siviglia

**THE MEETING WAS CALLED TO ORDER:** 9:35 a.m.

**ACKNOWLEDGEMENT OF THE PRESS:** None present

**APPROVAL OF THE AGENDA:** By consensus, the agenda was approved.

**APPROVAL OF MEETING REPORT:** By consensus, the meeting report was approved. Changes were made to the last meeting report July, 25, 2023

**CHAIRS REMARKS:** Chair Nuñez began his remarks by thanking the board as well as the audience for being present at today's meeting. Chair began with a presentation of Debrief and Report Out on the Great Shake Out on October 19, 2023 at 10:19 a.m. with a response rate of 80%. The goals and objectives were to remind everyone about being prepared in case of an Earthquake. Internal Communications were made by Tom Siviglia conducted an announcement over DPTF radio system regarding a 7.2 Earthquake with an epicenter in the area of Whittier Narrows. Testing of the Code Red Communications System by 10:20:52, there were 14,256 emails were sent out and 8,455 text messages were sent out regarding the Great Shake Out. Our Security Patrol Officer's simulated a complete check of the Village conducting a Windshield Survey per SOP. The goal was to remind residents and all employees of the Great Shake Out and to "Drop, Cover and hold on,". Lessons learned and key reminders that everyone who is assigned a radio should have it on and in their possession at all time for roll call and in case of a realistic event for immediate communication.

**MEMBER COMMENTS:**

- Member mentioned of having innovative ways to communicate more effectively and hosting event where more people can register to volunteer.
- Member thanked the committee for attending Disaster Preparedness and Sheltering in place held at Clubhouse 3 dining room one on November 17, 2023 at 10:00 a.m.
- Member mentioned of clubhouse coordinator living closer to gate 9 and being a clubhouse coordinator at clubhouse one. In event of a disaster the coordinator may never reach the location.
- Member made mention via email Emergency Operations Procedures need to be updated. Also, antennas need to be installed at clubhouses and tested.
- A layer of volunteers should be considered.

**OFFICE MANAGER/ADVISOR:**

**RECRUITMENT / RETENTION / TRAINING:** Director Skillman mentioned getting people to volunteer is good however, the retention is difficult one.

**GRF BOARD:** Director Skillman made mention there should be a focus on active shooter drills in and around the community. Emeritus Program uses Clubhouse 4 facility for instruction of their courses. However, they refuse to participate during Emergency Drills.

**UNITED BOARD:** Director Blackwell made mention no need for uniforms. A cap and an arm band can do for identifying personnel in case of emergency.

**THIRD BOARD:** Director Yun made a motion to have drills every year for everyone to participate. Without drills we are open to unimaginable damage along with having a plan B & a place C. He also mentioned more locations are needed in order to relocate during disaster other than just Clubhouses.

**TOWERS:** Nothing to report.

**PET EVACUATION SUBMIT COMMITTEE:** Nothing to report.

**DISCUSSIONS AND CONSIDERATIONS**

**Revising Emergency Operation Plan:** Director of Security Eric Nuñez made mention of the current Emergency Operation Plan will be revised in order to be up to par with the current needs of the community. The project is approximately 6-months to revise the Emergency Operation Plan. For the completion there is no set date.

**Antenna Status:** Dan Lurie gave an extensive status report on the Antenna project. It has been determined that the number of hours and staff exceeds what can be done in house. Project manager for the project began the quest in obtaining quotes and vendors. A total of three outside contractors were given the opportunity to submit their bids. Currently two bids have been received. It's projected the third vendor to submit their bid within 2-3 weeks. Once all bids are received they will be evaluated thoroughly.



The budget was set at \$ 11,000 for purchasing of antenna's only, but no budget was given for installation.

### **ITEMS FOR FUTURE AGENDAS**

- Review of Emergency Operation Plan
- Regular Training
- Antenna Update

**MEMBER COMMENTS:** Multiple members made comments.

- Cul de Sac Meetings to recruitment for volunteer opportunities.
- Garden Villa Building Captains are Disaster Preparedness Captains too.
- No cell reception at Par 3
- Regularly Scheduled drills
- Send and alert twice year as a reminder to be prepared for an earthquake

**NEXT MEETING:** January 30, 2024 at 9:30 a.m.

**ADJOURNMENT:** 11:21 a.m.

**SUBMITTED BY:**

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**Chair Nuñez**

Signature:   
Eric R Nunez (Dec 27, 2023 13:59 PST)

Email: eric.nunez@vmsinc.org